

# Worksheet 5 – Targeted Support & Early-Warning Actions

**Focus:** Identifying at-risk students and planning interventions.

## 1. Early-warning signals

| Tool                       | Threshold                  | Your chosen trigger |
|----------------------------|----------------------------|---------------------|
| Moodle “Relative progress” | Activity score < 40 %      |                     |
| Teams Insights “Inactive”  | 7 days no log-in           |                     |
| Quiz retakes               | > 3 attempts, score < 60 % |                     |

## 2. Intervention menu

- ☐ Personal message  
 ☐ Extra materials  
 ☐ Peer buddy  
☐ Short tutorial video  
 ☐ Live drop-in session

## 3. Support plan log

| Student / group | Trigger date | Intervention | Follow-up date | Outcome |
|-----------------|--------------|--------------|----------------|---------|
| ...             | ...          | ...          | ...            | ...     |

## 4. Equity & privacy check

- Consistent criteria for all students ☐
- Data stored securely ☐
- Student aware of support process ☐

## Micro-reflection

Which intervention most improved re-engagement this cycle?